

**From:** [Yvette Lopez-Jessop](#)  
**To:** [Alonso, Rachel \(DPW\)](#)  
**Cc:** [Froehlich, David \(DPW\)](#); [PropK](#)  
**Subject:** UNEXECUTED Prop K Standard Grant Agreements: Resolution 18-035, Project Nos.139-908125, 140-908087, 140-90888-89  
**Date:** Friday, March 2, 2018 4:10:47 PM  
**Attachments:** [18-035 139-908125, 140-908087 The Hairball \[NTIP Capital\].pdf](#)  
[18-035 140-90888-89 Alemany Interchange Improvement Phase 2 \[NTIP Capital\].pdf](#)

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Dear Rachel,

Please find attached electronic copies of the draft Proposition K Standard Grant Agreements (Agreements) for the above-named projects. Please print two copies of each of the Agreements and have Ed Reiskin, Director of Transportation, sign both. Return the Agreements to my attention.

Execution of the Agreements depends on Board action. In order to facilitate invoicing and compliance with Prop K requirements, we require that the project manager(s) attend a kick-off meeting for each project. Your grants staff is also welcome to attend. Scheduling a kick-off meeting for these projects is a prerequisite for receiving fully-executed Agreements. Please ask the project manager to contact Steve Rehn at 415.522.4818 or via email ([Steve.Rehn@sfcta.org](mailto:Steve.Rehn@sfcta.org)) to schedule these meetings if you have not done so already.

We will forward fully-executed Agreements to you for your records once our Executive Director, Tilly Chang, has signed and kick-off meetings have been scheduled. Electronic copies of the fully executed Agreements will also be available on the Transportation Authority's grant management website at <https://portal.sfcta.org>.

Thank you,



**Yvette Lopez-Jessop**  
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